

E. MEMBER POSITION DESCRIPTION



AmeriCorps Member Position Description Iowa COVID-19 Recovery AmeriCorps *Local Food Recovery Specialist AmeriCorps Member*

Term Length & Options:

450 hours over 16 weeks (30-35 hrs/wk): **6/5 - 9/22/23**

OR 450 hours over 24 weeks (~20 hrs/wk): **4/10 - 9/22/23**

Service Location: Table to Table, Iowa City

Living Allowance: \$5,085

Subject to a 3-part criminal history check? Yes

Description of anticipated service schedule:

Member will serve an average of 20 hours per week (for 24 week position) OR 30-35 hours per week (for 16 week position) Monday - Friday 8am-3pm with some flexibility, and some evening hours: up to 2 evenings per week. Other days and times as needed and agreed upon.

Sick or personal days are allowed, but members lose possible days to earn the required number of hours needed to successfully complete the term of service. There are additional benefits offered if the member has a compelling personal circumstance.

Site Specific Member Service Activities:

AmeriCorps members will serve with Table to Table to address expanded food security in Johnson County through the following service activities.

Gleaning

- Harvest excess produce from farms and gardens
- Lead volunteers in gleaning activities
- Demonstrate best practices for food handling safety
- Motivate and build up the local gardener-donor network through recognition events and outreach
- Recruit and schedule volunteers, including communication of location and time for activities

Food Distribution through pop-up free produce stands

- Deliver harvested and prepared produce to local partners in the Johnson County hunger relief network
- Facilitate produce pop-up stands to deliver free produce to food insecure individuals
- Lead volunteers in setup and tear down of produce stands

Program Operations

- Recruit and schedule volunteers as needed for pop-up produce stands and program operations
- Participate in food rescue program by picking up donations from local partners and delivering/unloading donations at distribution sites
- Record volunteer feedback and pass on pertinent information that impacts planning and management of food rescue program

Member may participate in additional service activities that are not included in the member position description but that align with approved grant activities. Volunteers recruited by, instructed by, and/or supported by the member will not participate in prohibited activities as outlined by the grant.

Position Requirements:

- Ability to lift 20-40 lbs. repeatedly
- Valid driver's license for at least 4 years
- Pass driving history check (4 years good driving record)

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Qualifications:

- Must be 21 years of age or older by start date
- Must have a high school diploma or equivalent, or be in process of completion
- Must be either a citizen, national, or lawful permanent resident alien of the United States
- Must pass mandatory pre-service background checks

Benefits and Evaluation Requirements:

- A living allowance of **\$5,085** will be paid to help meet the necessary living expenses incurred while serving in the AmeriCorps program. The living allowance will be divided evenly across the term of service and paid every two weeks via direct deposit.
- Upon successful completion of the term of service, the member will receive a Segal Education Award of **\$1,718.25** from the National Service Trust. AmeriCorps members aged 55 or older at the start of service can transfer the award to a child or grandchild.
- Student loan deferment, forbearance or forgiveness opportunities are available depending on the type of student loan. It is the member's responsibility to obtain information about whether their loan(s) qualify for this benefit. This is not an automatic benefit of the program.
- Childcare assistance, if eligible.
- Training and professional development related to the knowledge and skills required for service, as well as training specific to the community the member serves. The member will receive a mid-term and end of term evaluation.

To apply, email hr@table2table.org

Resume/CV and cover letter welcome but not required.